

**TE RUNANGA PAPA ATAWHAI O TE UPOKO O TE IKA ME TE MATAU A MAUI  
WELLINGTON HAWKE'S BAY CONSERVATION BOARD**

**CONFIRMED MINUTES OF MEETING FRIDAY 6 MAY 2011  
AT THE OLD GOVERNMENT BUILDINGS, WELLINGTON**

**PRESENT**

Helen Algar (Chairperson)  
Nicola (Nicky) Nelson (Deputy Chairperson)  
Anne Lawrence  
Don Adams  
Garth Eyles  
John Hancock  
Kevin Trerise  
Papara (Caroline) Carroll  
Rob McColl

**IN ATTENDANCE**

Ian Cooksley                      Operational Analyst, DOC  
Alan McKenzie                    Conservator, DOC until 2.30pm  
Bronwyn Bell                      Conservation Board Secretary (CBS), DOC

Members of the public: Gary Johnson (Lower North Island Hunter Liaison Group LNIHLG),  
Margaret Aitken (individual)

**1.0 WELCOME, ANNOUNCEMENTS**

The meeting started at 9.10am. Chair, Helen Algar welcomed everyone.

**2.0 APOLOGIES**

Apologies had been received from:

- Board member – Malcolm Guy.
- DOC staff – Rob Stone, Kapiti Wellington Area Manager

The Board:

- **resolved** that the apologies be accepted.

**3.0 CONFIRMATION OF THE AGENDA, INTERESTS DECLARATION**

The agenda was confirmed with the additional items:

- Notification from East Coast Bay of Plenty Conservation Board of liaison members to neighbouring boards regarding CMS development.
- Department of Conservation restructuring to be added into the Conservator's report.
- Board media and communications policy (to be discussed in Board only session at the end of the meeting)
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**Interests Declaration**

- Don Adams – Secretary of the Safari Club.

#### **4.0 CONFIRMATION OF MINUTES OF LAST MEETING 12 NOVEMBER 2010**

The Chair said that the Department had advised that the Board was not able to action the proposal to modify the process for confirming minutes of Board meetings because Conservation Boards are covered by the Local Government Official Information Meeting Act 1987.

The Board:

- **approved** the minutes of the meeting 5 February 2011.

#### **5.0 MATTERS ARISING**

All members asked to receive notification of items to the Board Concessions Subcommittee in order to lodge interest, and for the Board Secretary to add a reminder of who is on the sub-committee and response time-frame.

#### **6.0 PUBLIC FORUM**

Gary Johnson, member of the Lower North Island Hunter Liaison Group (LNIHLG) introduced himself and noted apologies from the group's Chair, Gordon George. Gary gave a power point presentation to the Board from the perspective of a recreational group as hunters.

The Minister of Conservation's announcement on 6 April 2011 to form a Game Animal Council (GAC) was in response to the desire for DOC to have better liaison with hunters. LNIHLG was focused on the Ruahine Forest Park and wished for DOC to undertake a more thorough consultation process, and would like to see a Recreational Hunting Area (RHA) status in place over part of the park.

Gary's presentation was provided and is available from the Conservation Board Secretary.

The group requested that for the Ruahine Forest Park, the Board:

- not support any relaxing of commercial hunting interest rules
- support an increase of restrictions placed on Wild Animal Recovery Operations (WARO)
- support an RHA status.

The Chair, Helen Algar noted that the Board would seek clarification of any points raised but not make commitments or decisions until later consideration of the issues. The Board sought clarification on why the LNIHLG did not attend a recent meeting between DOC and commercial and recreation hunter groups, which had included discussion on the Ruahine Forest Park. Gary was surprised no one from the group was in attendance, but noted that the traditional feeling within the group was that DOC might not consider their perspective.

Everyone present agreed that it was good to have more dialogue with hunter groups and that all parties involved needed to enter negotiations without prejudice. Helen noted that there was a distinction between consultation, negotiation, and outcomes; that hunting is an

item of interest to the Board; and that the Board would need to consider its position on hunting, given the number of new members.

## 7.0 ACTION SCHEDULE

Action schedule:

- Item 6 – Ian Cooksley noted that relationship building at Pukaha Mt Bruce was going well. A debrief between interested parties had taken place and staff were working hard to follow through on advice to improve the restoration process, and communicate with interested parties.
- Item 8 – The issue about baches concerned that of private accommodation on public land. The Board had received papers in the past on baches, and requested that a general update be provided on how this Conservancy is dealing with baches as a national issue within the CMS process.
- Item 16 – Board member liaison roles:
  - John Hancock will attend to any Fish and Game, wetland, coastal or other South Wairarapa issues that may arise; Don Adams will consult with the Wairarapa Area Office on any Tararua Forest Park matters, reserves such as at Castlepoint, and from time to time visit Pukaha Mount Bruce and keep informed of activities there. John and Don talk frequently about common Wairarapa issues.
  - Hawke’s Bay Board members will have the following liaison responsibilities:
    - All – Te Angiangi Marine Reserve; Wairoa Lagoon
    - Kevin Trerise – Forest and Bird, Hastings: Guthrie Park, Tutira; Genesis Reforestation Trust; Hawke’s Bay Water Group; second contact for Fish and Game.
    - Papara Carroll – Ngati Kahungunu Inc; Ngati Ahuriri Inc; whenua rahui; hapu groups.
    - Garth Eyles – Fish and Game; Forest and Bird, Napier; Eco Ed; QE II
  - Malcolm Guy had indicated that he would like to attend any Horowhenua Lake Domain Board meetings on behalf of the Board as part of the liaison role with community bodies.
  - Board member John Hancock noted that a Trust was being formed for restoration work in the Aorangī Forest Park, and that he would provide liaison for the Board.
  - Members clarified that the general liaison role is to keep a watching brief and is primarily voluntary.
- Item 23 – Conservator, Alan McKenzie covered in the Conservator’s report, (enclosed).
- Item 33 – Nicky Nelson reported that there had been no progress with the online team work. Helen Algar had advised that the Department of Internal Affairs (DIA) administers the igovt web-based shared workspace which is available to all government entities, has similar functionality to what had been proposed for the Board, and which may be easier to initiate and less expensive.

### Actions

- Investigate joining the Department of Internal Affairs’ web service and the cost involved and advise Christopher Marsh regarding online web progress. (CBS)

## **8.0 CONSERVATOR**

### **8.1 Kapiti Wellington Area Report**

Ian Cooksley gave a brief verbal report to the Board on the recent work being undertaken in the Kapiti Wellington Area in relation to the area's Conservation Action Plan (CAP).

The main focus of work for the area recently was the opening of Whareroa Farm to the public. The official opening event took place on Saturday 30 April and was very well attended, and an overall success. The work undertaken to get the farm to the point of being a public asset, involved a long time combination of effort from Whareroa Guardians, Kapiti Coast District Council, Greater Wellington Regional Council, iwi and DOC staff. Reports since the opening event indicated that people were consistently utilizing the area for the variety of recreational activities it caters for, ie walking, mountain biking and horse riding.

A restoration plan for the whole development included an ecological component is being developed. Planning will take account of the adjacent Regional parklands (Akatarawa and Queen Elizabeth Park's) to ensure complementary management is achieved. The Conservator noted that the Crimson Trust had partnered with the Rugby World Cup's "Living Legends Program", to have a tree planting day on the farm in early September. Whareroa planting is associated with famous local rugby player Christian Cullen.

Other items of work within the Area included:

- Work is progressing well on constructing the new Turere Lodge in Rimutaka Forest Park.
- New interpretation signs were in place, explaining the history and art of stone walling at Shield Flat Historic Reserve, Otaki Gorge.
- Three new large recycling containers at Otaki forks camp ground were being well utilised.
- Species work was being undertaken with; Powelliphanta snails in Horowhenua; hihi (stitch bird), kokako and the biosecurity issue of the stoat (or stoats) on Kapiti Island. Alan noted that there was DNA testing being done to determine if there was a second stoat on the island.
- Staff were involved in assessing the environmental impact of the State Highway 1 corridor planned to go through the Kapiti region.
- The Minister of Conservation had appointed a new board for Whitireia Park made up of Ngati Toa and GW representatives. The park is now managed by Greater Wellington Regional Council.

Board members thanked Ian for the briefing and requested that in the future, Area Managers provide a report to go in the agenda papers, and that it reflect the CAP from a Conservation Management Strategy (CMS) perspective. Alan noted that the Manawatu Rangitikei Area CAP was currently being developed and would be ready for the Board's next meeting.

### **8.2 Conservator's report**

#### **Hawke's Bay Area**

Before the meeting started Board member Garth Eyles showed a few pictures of the damage that had occurred from the recent storm in Hawke's Bay, in particular around Te Angiangi Marine Reserve. The woolshed on the border of the marine reserve had been

severely damaged and may need to be demolished. Although the woolshed was not directly associated with DOC, there had been a growing interest in utilising the building as an interpretation centre.

The Conservator noted that the house where Rod Hansen was living had been damaged. Rod is the DOC representative who has been a key person for work within the marine reserve. Board members met Rod at their first Hawke's Bay field trip and he had reported on the Marine Reserve for several Board meetings. Alan said that no reports had come through on how the surveillance equipment had been affected by the storm, and noted that the Hawke's Bay Area Office had recently appointed a new staff member who adds to the existing compliance skill set in the area, and the ability to manage the marine reserve.

**Concessions and educational institutions:**

Nicky Nelson queried why tertiary educational bodies were now charged to use some reserves and why the need to apply for concessions was not publicised. Previous to the centralisation of concessions work, university groups did not need a concession or permit, but now there was a new charge involved, although it might be waived. The Conservator wasn't aware of a new policy on the issue and would find out and advise the Board at the next meeting.

**Action**

- Advise the Board on the Conservancy's approach to charging universities for concessions, and any new policy surrounding the issue. (Conservator)

**DOC Restructure:**

The Conservator briefed the Conservation Board on the latest restructuring within the department. In line with government expectations the Director General had commenced a review of the department's efficiency and effectiveness in 2010. The results of this review have led to a major reshaping of the department's support function. In general this means the staff in the department who are not uniformed rangers.

These 'back office' positions most of which are in the department's national office and /or the local Conservancy offices are now being restructured. The latest stage of this work is the formation of design teams for each of the Deputy Directors General, who are charged with redesigning their functions to achieve greater efficiency and to seek effectiveness gains also. This stage will take two months and involves 8 staff members from Wellington Hawke's Bay Conservancy.

The Conservator noted that during this restructuring the whole Conservancy would be affected and that there will be a dip in the ability to respond to Board requests for info and advice.

The Chair noted that in a recent speech the Minister of Finance said that the departments which were coping better were not the ones attempting to do what they were currently doing with staff working greater hours and dropping performance, but those that were dropping whole areas of work or finding ways for programmes to be delivered without government funding.

The Conservator noted that the main drivers for the restructure were; the economic climate throughout the whole country, direction from the government to reduce budgets, and constant search for efficiency and effectiveness. These drivers fit with DOC's

strategic direction in that DOC is giving a clear message of the need to engage businesses and community to support conservation work.

Nicky's advice was that the general DOC website does not allow identification of contact people. It would make people more accessible if contact details were available on the website. John Hancock noted that if the Board perceived any obvious weakness in the current restructure, they could bring this to the attention of the New Zealand Conservation Authority (NZCA).

### 8.3 Marine Reserve Report:

Ian Cooksley gave an overview on the Marine Reserve report which analysed the current situation for the three marine reserves within the Conservancy. Kapiti and Te Angiangi Marine Reserves both had Committees, and the Taputeranga Marine Reserve had a Friends Group.

The Kapiti and Te Angiangi Marine Reserve Committees were appointed as sub-committees of the Conservation Board (under section 6 of the Conservation Act 1975) and are also advisory committees established by the Minister of Conservation. They had served their purpose well during the first few years of the reserves being established. Now that the reserves have matured, the purpose and responsibility of the sub-committees has reduced to a point where they are no longer required. Safeguards for community involvement from groups like the Friends of Taputeranga Marine Reserve, and community initiatives driven by DOC, were proving an efficient and effective model to assist in DOC's responsibility to maintain the reserves under the Conservation Act.

The Conservator proposed that the Board:

- cover any statutory decisions necessary concerning the marine reserves, in place of the committees.
- disestablish the Kapiti and Te Angiangi Marine Reserve Committees.

The Board discussed the representation on and current arrangements relating to the Kapiti and Te Angiangi Marine Reserve Committees.

The Board:

- **recorded** its desire for strong community consultation and relationships in relation to all marine reserves within the Conservancy
- **noted** that the matters formerly covered in management plans for the Kapiti and Te Angiangi Marine Reserves should be covered in the new CMS for the Conservancy
- **noted** the Conservator's assurance of appropriate attention to the marine reserves within the CAPs and Conservancy business planning, and ongoing work with iwi in relation to the reserves
- **agreed** that its preference for maintaining effective community consultation and relationships relating to the marine reserves was the proposal to hold an annual community meeting or event and also utilise existing iwi and community relationships
- **withdrew** the appointment of the Kapiti and Te Angiangi Marine Reserve Committees as sub-committees of the Board, withdrew the appointment of any remaining members of these Committees, and withdrew the delegation of any of its functions and powers to these Committees

- **noted** that these withdrawals required the Board to resume responsibility for any statutory decisions necessary concerning the marine reserves
- **recommended** that the Conservator recommend that the Minister of Conservation also withdraw the appointment of the Kapiti and Te Angiangi Marine Reserve Committees as advisory committees under the Conservation Act.

**CARRIED:** Chair/Nicky Nelson

**Action**

- Write to the remaining members of the Kapiti and Te Angiangi Marine Reserve Committees advising of the Board’s decisions and intentions and thanking them for their service. (CBS to draft, with legal advice, for the Chair)
- Add general Marine Reserve reporting to the Conservator’s update to the Board (Conservator)

**Action Schedule continuation:**

- Item 12 - John Hancock thanked Ian Cooksley for the paper on the biosecurity issues response time and noted his satisfaction with DOC’s action. (item closed)
- Item 26 – An information sheet on the DOC National Heritage Management System (NHMS) was attached in the hard copy agenda papers, and had been emailed to the Board, and was also available on the DOC website:  
<http://www.doc.govt.nz/upload/documents/about-doc/role/policies-and-plans/cms/nhms-overview-factsheet.pdf> (item closed)

**Actions**

- Arrange a presentation on NHMS at the November 2011 Board meeting (Conservator)
- Make available to the Board any NHMS preparation material given to Conservancy staff to assist in the CMS process (Conservator)

**9.0 Statutory Advocacy and Advice to DOC**

**9.1 Concessions**

Ian Cooksley invited comments on the current concession report. Nicky Nelson asked why there was one grazing permit from 2003 that had not been completed.

**Action**

- Provide the reasons for a 2003 grazing permit not being finalised. (Conservator)

The Board:

- **received** the Report on Concession Applications.

The Board’s Concessions Sub-committee, which had been approved at the 5 February 2011 meeting, had responded to the first triggered concession, a commercial eeling application for Wairarapa Moana. The response was emailed to the DOC staff involved, and provided in the papers for the meeting. Rob McColl noted that there was a typographical error in the fourth line from the bottom of the response statement, where the word ‘land’ should be added after ‘conservation’.

The Board:

- **ratified** the response of the Board’s Concessions Sub-committee to the commercial eeling application, with the addition of the word ‘land’.

## 9.2 Statutory and planning

The Chair thanked the planners for the comprehensiveness of the report.

Rob McColl queried whether the information Wayne Church had provided to the Board on a Hawke's Bay water issue had gone to planning staff. The Chair noted that any information that comes to the Board is public, and asked the Secretary to ensure that material from the public forum go to DOC staff involved.

Rob McColl noted an item of correspondence from Greater Wellington Regional Council (GWRC) regarding an extension of the Hutt River gravel extraction resource consent application. Rob offered to review the application to assess whether the Board needed to make a submission on it or support DOC in any way, and to lead the process. John Hancock offered to support Rob.

Nicky Nelson noted that the report still does not identify any known submission or planning issue that may arise in the future. The Board had asked in the past that the Conservator indicate where the Board can assist and lend a conservation voice to DOC's statutory submissions.

### Action

- Ensure that staff involved in public forum related issues are provided with information given to the Board by members of the public. (CBS)
- Contact planner Kris Eriksen to investigate the extension of the Hutt River gravel extraction resource consent application. (Rob McColl)

The Board:

- **received** the planning report.

## 10.0 Conservancy Recreation Strategy

The Chair apologised that the Board did not have time to have Conservancy Recreation Planner, Emma Greig's presentation on the Conservancy Recreation Strategy. It will be presented at a future meeting.

## 10.1 Animal Management

Don Adams gave a brief overview of the paper he and Rob McColl had prepared and noted that it was written before the Minister of Conservation announced the formation of a Game Animal Council (GAC). The paper fits in with how the Board could develop a new view on animal management, and the recent proposal for a GAC.

There had been long standing issues surrounding the definition of what constitutes a game animal and what is considered a pest throughout New Zealand, stemming back to the Forest Service (pre DOC) days. He said that it was time to move forward with definitions and views on behalf of all parties involved in any aspect of hunting, as noted from the presentation in the Public Forum by Gary Johnson from the LNIHLG.

The Chair noted that parameters of the Board's view lay within the Conservation Act as integrated management of public conservation lands includes both recreational use (ie tramping and hunting) and the conservation of ecological and heritage values. The main

concern from the Board's submission on the first proposal for a GAC was that there would be a loss of opportunity to advocate for ecosystem values.

In order to be ready for the Minister to announce the submissions period for the GAC proposal, the Board should monitor and respond to advice given by the NZCA, and examine DOC's rationale for its position on the changes. The Board could also go through their original submission on the first GAC proposal and highlight where its view remained the same or had changed. The online shared work space could be a good place for the whole Board to review the draft GAC submission.

#### **Actions**

- Investigate DIA online set up as noted in prior action point in order to get the online team working on the tentative GAC submission (CBS/Online team)
- Prepare a draft submission by 16 May for Board consideration by 30 May. (Rob McColl (lead), Don Adams, Garth Eyles, Kevin Trerise Board members) (*note, this deadline was later relaxed, given new information on progress of the GAC Bill*)
- DOC to provide a written response to the questions in Don and Rob's animal management (Conservator)
- If possible within the Conservancy resources, invite the Conservancy Technical Support Officer – Threats, Jack Mace, to the next Board meeting in August. (Conservator)

*Lunch 2pm*

### **10.2 Marginal strip**

The Conservator sent a report to the Board for advice on an application to reduce the width of a marginal strip at State Highway 2, Otamaraho.

Where the Minister of Conservation receives an application to reduce the width of a marginal strip, the Minister shall consult with the relevant Conservation Board (and Fish & Game Council), pursuant to Section 24BA of the Conservation Act 1975.

The Board was requested to provide advice on whether the application should be publically notified. Members discussed the report and reiterated its request for such reports to provide analysis of the costs and benefits, both conservation and financial, of the options in order to make a more informed decision, as it was unclear whether the conservation values offset the costs involved or what the ecological values were.

The Board:

- **agreed** that on balance the conservation values at risk were not such that public notification was required.

#### **Action**

- Ensure that cost benefit analysis is included in future requests for Board advice (Conservator)

### **11.0 Conservation Management Strategy (CMS)**

Ian Cooksley noted that in February 2011, National Office had provided training for staff involved in managing the new CMS process. Several information sheets had been sent to

Conservation Boards and posted on the DOC website, along with a questionnaire to ascertain New Zealanders' top 10 species and top 10 places. The recent restructure was not expected to affect the CMS timeline. The Wellington Hawke's Bay Conservancy was due to start the process in December 2011, to be finished in 2014. A CAP was currently being written for the Manawatu Rangitikei Area, which would highlight what places may be incorporated into the CMS for this new area of the Conservancy.

The Chair noted that the Board received a request from the Taranaki Whanganui Conservation Board to come to a view on the allocation and definition of place within the new CMS framework. Nicky Nelson suggested that the Board was not in a position yet to respond to this, and would be better informed when the first CMS was being developed. It would be helpful to have more examples of 'places'.

The East Coast Bay of Plenty Conservation Board (ECBOPCB) had written to its three neighbouring Boards, of which this Board is one, to indicate that it had allocated liaison members to neighbouring Boards on CMS issues. The members chosen from ECBOPCB to liaise with the Wellington Hawke's Bay Conservation Board are Christopher Marsh and Vicky Thorpe. The ECBOP Conservancy CMS was on the same time schedule as WHB Conservancy.

The Board agreed that it would choose liaison members for the neighbouring ECBOP, Taranaki Whanganui and Tongariro Taupo Conservation Boards. The Hawke's Bay Board members agreed to share the liaison with ECBOPCB between them, and Anne Lawrence agreed to liaise with the two other Boards.

#### **Action**

- Write to the Taranaki Whanganui Conservation Board saying that it was as yet too early for the Wellington Hawke's Bay Board to form a view on the definition of 'place' within the CMS and that it would like to consider examples of places before coming to a view (Chair)
- Respond to the neighbouring Conservation Boards regarding liaison people on CMS issues (CBS)

## **12.0 Members' liaison reports**

The Chair asked members responsible for liaison reports to provide a short written report to go into the hard copy meeting papers. The Secretary notifies members and staff when reports are due.

### **Lake Wairarapa Coordinating Committee**

John Hancock noted there was nothing urgent to report. Treaty negotiations were underway defining areas. The committee members were working well with each other.

### **Kapiti Marine Reserve Committee**

Ra Pomare was not at the meeting to provide a report, but Nicky Nelson who used to be the Board liaison member for the committee, said that the committee had not met.

### **Fish & Game (F&G) - Wairarapa**

John Hancock noted that there was nothing urgent to report. GWRC had a global consent for cross-blading in the Hutt River. The status of Canadian Geese had been dropped from 'game bird' to 'pest'. He expressed concern that the birds could become a DOC problem,

as the species were fairly aggressive and push native birds out of their habitat, as well as causing a great deal of pollution to waterways and grass lands.

### **Fish & Game (F&G) – Hawke’s Bay**

Garth Eyles reported that the grass carp at Lake Tutira have managed to bring the swan numbers down. F&G is interested in working with DOC on bird monitoring. The National Institute of Water and Atmosphere (NIWA) had concentrated on fish monitoring.

### **Project Kaka Steering Group**

Rob McColl advised that:

- A press release would come out soon (end May, early June) about the monitoring results.
- The Animal Health Board (AHB) reported that baits had broken down and the pesticide notification signs could be pulled out.
- Implementation of the operational plan had cost more money than expected, and the steering group agreed to an audit to establish where cost over runs had occurred and where savings could be made.
- The aim was to maintain the present level of monitoring and savings would be directed to ensure this was possible.
- The steering group decided to discontinue the reference group since meetings hadn’t been well attended, and instead would have a regular email newsletter for interested parties.

### **Action**

- Provide Board with Project Kaka Report when it’s ready. (Ian Cooksley)

### **Hawke’s Bay Water Issues**

Kevin Trerise tabled a discussion paper on water issues. Nicky Nelson suggested it would be good to have Kevin’s paper as a resource on water issues for when the Board may need to put a water related submission together and that it could be posted on the Board’s web page. Kevin noted that there were no submissions to be written at this time but several sewage discharge consent applications to be monitored.

### **Action**

- Put draft water issues paper on the shared work space and seek feedback from members (Kevin Trerise)

### **Encore awards**

Nicky Nelson gave a brief overview of the local Wellington region conservation and environment awards, and noted it was a collaboration between DOC, the Board and GWRC. Hawke’s Bay had environment awards run by the local and regional councils. Board members agreed it would be worthwhile enquiring with the DOC Hawke’s Bay Area Office staff whether they were interested in collaborating with the local district and regional councils.

Nicky said that GW and DOC staff had asked the Board to choose a new liaison member and indicate judges for the panel of the 2011 awards.

The Board:

- **appointed** to the Wellington Encore Awards team:

- Nicky Nelson (liaison)
- Rob McColl (judge)
- John Hancock (judge)

**Actions**

- Enquire with DOC Hawke’s Bay Area Manager, Jan Hania, whether the Area would consider partnering with local district and regional councils on their environment awards (Kevin Trerise)
- Investigate whether there are any environment or conservation type awards in the Manawatu Rangitikei Area (Anne Lawrence)

**12.1 Agree responses to matters raised in Public Session**

The Board discussed the public forum session concerning hunter liaison. Don Adams agreed he would write to LNIHLG to thank them for coming to give a presentation and indicate the Board had listened to them and had a better understanding of their issues.

Rob McColl noted that it would be useful to consider the costs and benefits of both WARO and RHAs for the Ruahines. Ian Cooksley noted that the WARO representatives wanted a reduction in the roar period and recreational hunting groups wanted an extension. The recent meeting held in the Wairarapa which LNIHLG chose not attend was designed to get these parties to understand where each other were coming from.

**Actions**

- Investigate Waiohine gorge hunting access (Ian Cooksley)
- Respond to LNIHLG about their presentation (Don Adams/Chair)

**12.2 Correspondence**

The Board:

- **received** the inwards correspondence
- **confirmed** the outwards correspondence.

**12.3 Financial Report**

The financial report was tabled. The Chair declined to accept this given some new and potentially incorrect content.

**Action**

- Provide to the Chair a revised financial report to the end of April 2011. (Conservator)
- Follow up with the DOC National Office Statutory Bodies Manager on the rules and protocols for claiming of fees. (Chair)

**12.4 Forward meetings**

The Board:

- **confirmed** the following meetings for the remainder of 2011:
  - Field trip to Wairarapa Moana Saturday 21 May

- Meeting and field trip in the Horowhenua/Manawatu Area Friday 5 and Saturday 6 August
- Meeting and field trip in the Hawke's Bay Area Friday 4 and Saturday 5 November

Nicky Nelson confirmed her apologies for the 21 May 2011 Wairarapa Moana field trip.

## 12.5 Te Araroa Trail

The Board:

- **noted** DOC's advice on management of and progress with Te Araroa trail developments on public conservation lands
- **requested** that the report be copied to Conservation Boards for their information, and with suggestion that they monitor and encourage progress with any outstanding Te Araroa Trail issues on public conservation land in their conservancies.
- **agreed** to advise the Te Araroa trust, via the DOC liaison officer, Greg Martin, of the Wellington Hawke's Bay Conservation Board's view that it may be premature to officially launch the Trail until further progress is made on route location, signage and maintenance on the Trail as a whole.

### Action

- Copy the report to Conservation Boards for their information, and with suggestion that they monitor and encourage progress with any outstanding Te Araroa Trail issues on public conservation land in their conservancies (CBS or Rob?)
- Advise the Te Araroa trust, via the DOC liaison officer, Greg Martin, of the Wellington Hawke's Bay Conservation Board's view that it may be premature to officially launch the Trail until further progress is made on route location, signage and maintenance on the Trail as a whole (CBS or Rob?)

The meeting closed at 3.50pm.

The Board then met in a Board only session until 4pm.

The following new action points were agreed:

- Investigate joining the Department of Internal Affairs' web service and the cost involved and advise Christopher Marsh regarding online web progress. (CBS)
- Advise the Board on the Conservancy's approach to charging universities for concessions, and any new policy surrounding the issue. (Conservator)
- Write to the remaining members of the Kapiti and Te Angiangi Marine Reserve Committees advising of the Board's decisions and intentions and thanking them for their service. (CBS to draft, with legal advice, for the Chair)
- Add general Marine Reserve reporting to the Conservator's update to the Board (Conservator)
- Arrange a presentation on NHMS at the November 2011 Board meeting (Conservator)

- Make available to the Board any NHMS preparation material given to Conservancy staff to assist in the CMS process (Conservator)
- Provide the reasons for a 2003 grazing permit not being finalised. (Conservator)
- Ensure that staff involved in public forum related issues are provided with information given to the Board by members of the public. (CBS)
- Contact planner Kris Eriksen to investigate the extension of the Hutt River gravel extraction resource consent application. (Rob McColl)
- Investigate DIA online set up as noted in prior action point in order to get the online team working on the tentative GAC submission (CBS/Online team)
- Prepare a draft submission by 16 May for Board consideration by 30 May. (Rob McColl (lead), Don Adams, Garth Eyles, Kevin Trerise Board members) (*note, this deadline was later relaxed, given new information on progress of the GAC Bill*)
- DOC to provide a written response to the questions in Don and Rob's animal management (Conservator)
- If possible within the Conservancy resources, invite the Conservancy Technical Support Officer – Threats, Jack Mace, to the next Board meeting in August. (Conservator)
- Ensure that cost benefit analysis is included in future requests for Board advice (Conservator)
- Write to the Taranaki Whanganui Conservation Board saying that it was as yet too early for the Wellington Hawke's Bay Board to form a view on the definition of 'place' within the CMS and that it would like to consider examples of places before coming to a view (Chair)
- Respond to the neighbouring Conservation Boards regarding liaison people on CMS issues (CBS)
- Provide Board with Project Kaka Report when it's ready. (Ian Cooksley)
- Put draft water issues paper on the shared work space and seek feedback from members (Kevin Trerise)
- Enquire with DOC Hawke's Bay Area Manager, Jan Hania, whether the Area would consider partnering with local district and regional councils on their environment awards (Kevin Trerise)
- Investigate whether there are any environment or conservation type awards in the Manawatu Rangitikei Area (Anne Lawrence)
- Investigate Waiohine gorge hunting access (Ian Cooksley)
- Respond to LNIGLG about their presentation (Don Adams/Chair)
- Provide to the Chair a revised financial report to the end of April 2011. (Conservator)
- Follow up with the DOC National Office Statutory Bodies Manager on the rules and protocols for claiming of fees. (Chair)
- Copy the report to Conservation Boards for their information, and with suggestion that they monitor and encourage progress with any outstanding Te Araroa Trail issues on public conservation land in their conservancies (CBS or Rob?)
- Advise the Te Araroa trust, via the DOC liaison officer, Greg Martin, of the Wellington Hawke's Bay Conservation Board's view that it may be premature to officially launch the Trail until further progress is made on route location, signage and maintenance on the Trail as a whole (CBS or Rob?)